## Online oral exams procedure

## INSTRUCTIONS FOR STUDENTS

- 1. Fill in the registration form you received by e-mail.
- 2. On your MyUniTO profile you can find the calendar of the scheduled exams ("appelli") to which you are registered.
- 3. During the online session you will be in videoconference with other students registered at the same exam on your same date.
- 4. During the exam you are not allowed to: use materials (e.g. books, etc.), unless authorized by the exam Commission; ask for support from third parties, otherwise the exam will be invalidated.
- 5. Before the exam begins, you will receive an e-mail with the link to connect to the online session. We recommend you to try and access the website prior to the exam in order to make sure that the link works correctly.
- 6. On the day of the exam you must use the link provided by email and be connected at the scheduled time. Make sure to have a valid I.D card by your side.
- 7. The President of the Commission will proceed with your identification.
- 8. The other students registered to the same exam on that day can listen to the other students' exam session with their microphone switched off.
- 9. At the end of the exam session, the President will communicate your results and grade and he/she will register the final grade on your online booklet ("libretto"). As it is common practice for oral exams, before confirming the online registration, you will be asked to either accept or decline your final grade.
- 10. Instructions in Italian are available on <u>Webex item</u> on your MyUniTO profile. You can access it by using your MyUnito credentials.

## STUDENTS WITH DISABILITIES OR WITH SPECIFIC LEARNING DISORDERS (SLD)

You can ask for alternative examination arrangements in compliance with the regulations in force and based on specific certified difficulties in the following cases:

- 1- you have been certified with a disability certificate with If your disability is certified in accordance to the Italian Law no.104/92 and subsequent amendments or as corresponding to a percentage equal to or greater than 50%;
- 2- you have been certified with a Specific Learning Disorder (SLD) in accordance with the Italian Law no.170/2010,

Learning outcomes will remain unchanged.

To require this service you must send an e-mail to the relevant professor together with the "Form for personalized support" available on the web pages of UNITO dedicated to <u>disabled students</u> and students with SLD.

- For Further information, please contact the relevant office at:
- ufficio.disabili@unito.it for Students with disability;
- ufficio.dsa@unito.it for Students with SLD.